

# CHARTER STEEL TRADING CO., INC.

## JOB DESCRIPTION

**Title:** Multi-Craft-Electrician

**Department:** Maintenance

**Reports To:** Maintenance Manager

**FLSA Classification:** Non-Exempt

### **Position Summary:**

The Multi-Craft-Electrician install, maintain, and repair electrical equipment and parts, such as control panels.

This position requires extensive knowledge of electrical components as well as electrical safety codes and regulations.

The Multi-Craft-Electrician must also be able to understand and make decisions based on technical documents, such as blueprints, schematics, or instructions.

Also, the work of the Multi-Craft-Electrician can often be physically demanding. In order to install and repair equipment, may need to crawl, climb, and stand for extended periods of time. Must also be able to operate tools near electrical components.

### **Responsibilities:**

- Install, repair, and maintain electrical components of industrial equipment.
- Work as a team member or alone to complete projects.
- Observe safety procedures and meet electrical codes.
- Make decisions based on technical documents.
- Perform quality testing and inspections.
- Special projects as deemed necessary

### **Experience/Education Requirements:**

- High School Diploma or GED.
- Associate degree in a related field is preferred.
- CMRT certified
- Journeyman experience or the completion of an apprenticeship program.
- Knowledge of electrical systems, hand tools, and industrial equipment.
- Awareness of national, state, and local electrical codes and regulations.
- Strong verbal and written communication skills.
- Motivated self-starter who can manage projects and make decisions.
- Ability to read schematics, blueprints, and other technical documents.
- Willing to perform physically demanding tasks, such as lift heavy objects, climbing ladders, crawling, etc.
- Must be able to work independently, as well as with others.

- Must also be motivated to work independently and as part of a team.
- Must be professional, technical, and mechanically proficient
- Knowledge of principles and processes for providing customer service

**Physical Requirements:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to talk and hear. The employee is frequently required to stand, walk, sit, use hands to finger, handle and feel, and to reach with hands and arms. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, peripheral vision, depth perception and ability to adjust focus.

**WORK ENVIRONMENT:**

While performing the duties of this job, the employee is primarily in a manufacturing environment. Some on site/factory work or inspection may be required. The noise level in the work environment is usually moderate. The noise level at a site may require hearing protection. The position may have conditions that are hazardous and safety procedures must be followed.

**LANGUAGE/MATH SKILLS:**

Ability to read and write in English or Spanish. Ability to speak effectively with other employees in the organization. Ability to understand and follow safety procedures.